

**Caerphilly Voluntary and Community Sector  
Compact Action Plan April 2013 to March 2014**

**NB Please note for ease of identification that proposed changes are underlined and in italics and bold**

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
<b>A) Voluntary Sector Committee</b>	<b>1.</b> Continued, regular meetings of the Voluntary Sector Committee.	Four meetings and pre-meetings (June, Sept, Dec, March)	CCBC (Policy Unit) & GAVO	
	<b>2.</b> Pre-meetings for voluntary sector reps.	Four meetings (Feb, May, August, October)	GAVO	
	<b>3.</b> Voluntary sector to be kept informed of relevant issues by Compact partners.	<i>Items of interest</i> reports prepared for each Voluntary Sector Committee	Reports from All Partners	
	<b>4.</b> Progress on Compact targets to be monitored and publicly reported.	12 month monitoring report to be submitted to the June Committee meeting with quarterly meetings receiving reports on specific areas of activity	Reports from All Partners	
	<b>5.</b> Consultation with the Voluntary Sector over changes to national and local policies and services affecting the voluntary sector.	Reports and presentations to Committee	Reports from All Partners	

	<b><u>6. Revised Compact Agreement 2013-17</u></b>	<b><u>Launch of revised Compact</u></b>  <b><u>All Partners to raise awareness of the revised Compact Agreement within their organisation and among their networks</u></b>	<b><u>All Partners</u></b>	
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<b>B) Community Strategy &amp; <u>Single Integrated Plan</u></b>	<p>1. Involvement of voluntary sector organisations in <u>implementing Single Plan</u></p> <ul style="list-style-type: none"> <li>• Local Service Board (LSB)</li> <li>• Standing Conference</li> <li>• <u>the new Community First cluster areas of Upper Rhymney Valley, Mid Valleys East, Mid Valleys West and the Caerphilly Basin.</u></li> <li>• Area Steering Groups</li> </ul>	<p>Progress reports on Voluntary Sector involvement to be prepared for Committee <u>by the Making the Connections Officer (GAVO) to support the involvement of voluntary sector in LSB projects and Single Plan development</u></p>	<p>Reports CCBC (Policy) &amp; GAVO</p>	
<b>C) <u>Safer Caerphilly</u></b>	<p>2. BIG Lottery Community Voice Programme promoting the involvement of voluntary organisations in the design and delivery of local services</p>	<p><u>Administration of scheme in Caerphilly &amp; Blaenau Gwent</u></p>	<p>GAVO</p>	
	<p>1. Promotion of community safety</p>	<p>1. Fire Service awareness work to voluntary sector and community groups</p>	<p>Report South Wales Fire and Rescue Service</p>	
		<p>2. Increase services for Victim's and Witnesses of anti-social behaviour.</p>	<p>Report Safer Caerphilly Community Safety Partnership</p>	
		<p>3. Further develop the Safer Caerphilly Volunteer Network</p>	<p>Reports Safer Caerphilly Community Safety Partnership</p>	

		4. Street Pastor Scheme to explore and identify other areas and towns which may benefit from the scheme. Additional training support when required.	Gwent Police & Safer Caerphilly Community Safety Partnership	
		5. Cadets - To recruit a further twenty volunteer Cadets within the next twelve months. Provide further training to the current cadets deployed within the borough.	Gwent Police & Safer Caerphilly Community Safety Partnership	
		6. Organisation of residents association meetings PACT Partnership and Community Together Meetings, which allows members of the public to identify and address local priorities.	Report Gwent Police (local ward officers)	
AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
D) Funding	1. Joint production of <i>Grant Schemes</i> booklet	Next booklet to be produced May 2013	GAVO & CCBC (Policy)	
	2. Organise funding day and hold further funding surgeries (if required)	Funding day to be organised May 2013	CCBC (Policy), GAVO, Aneurin Bevan Health Board (ABHB)	
	3. Joint operation of grant schemes	Reports on amount of awards and number of recipients to Committee	CCBC (Policy, Education and Lifelong Learning), ABHB, GAVO	

	4. Technical Assistance Scheme (£28k)	Effective delivery of fund	<u><b>GAVO</b></u>	
	5. Community Regeneration Fund	Effective delivery of fund	CCBC (Business Enterprise Support)	

	<p><b>6 a)</b> South East Wales Community Economic Development Programme</p> <p><b>b)</b> Increase the economic contribution of the third sector within Caerphilly</p> <p><b>c)</b> Develop local networks that engage local communities.</p> <p><b>d)</b> Financially support third sector organisations.</p>	<p>Effective delivery of a grant scheme and support for the sector via a Development Officer – this is a programme to encourage community/ voluntary organisations to become self sustaining and less reliant on grant support</p> <p><u><b>GAVO officer to support groups to become financially sustainable social enterprises</b></u></p> <p>Provide advice, developmental support to organisations that have the potential to develop into Social Enterprises.</p> <p>To establish, facilitate and co-ordinate a social economy network within Caerphilly.</p> <p><u><b>Gavo Community Economic Development Officer will support organisations in the grant application process</b></u></p>	<p>CCBC (Business Enterprise Support)</p> <p><u><b>Voluntary Sector Community Economic Development Officer</b></u> GAVO</p> <p>CCBC (Business Enterprise Support) &amp; GAVO</p> <p>CCBC (Business Enterprise Support) &amp; GAVO</p> <p>CCBC ((Business Enterprise Support) &amp; GAVO</p>	
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	<b>7. Health Social care and Wellbeing grant</b>	Regular review of eligibility criteria and ensure successful organisations address sustainability of schemes given fixed term funding rules.	GAVO & Aneurin Bevan Health Board	
	<b>8. Funding Code of Practice (contained in Compact)</b>	The implementation of the good practice guidance contained in the document	Compact Partners	

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	9. GwirVol Youth Led small grant scheme (£4k for Caerphilly)	Effective delivery of pan Gwent fund	GAVO	
	10. Mental Health Grant	Effective delivery of fund	GAVO	
	11. CCBC Voluntary Sector Small Grants Scheme	Effective delivery of fund	CCBC	
	12. Welsh Church Fund	Effective delivery of fund	CCBC	
	13. Supporting People	<ul style="list-style-type: none"> <li data-bbox="943 483 1285 655">i. Maximise involvement of voluntary sector in delivering programme</li>   <li data-bbox="943 858 1285 959">ii. Commissioning of supporting people services</li> </ul>		



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E) Publicity and Communications	1. Organisation of annual voluntary sector achievement awards	Organisation of nominations process and awards evening for 19 June 2013 at Penallta House	CCBC (Comms), GAVO & voluntary sector committee representatives	
	2. Organisation of voluntary sector awareness day aimed at the general public, council members, health service and social services	Organisation of <i>One Beat</i> event 19 October 2013 at Penallta House	CCBC (Comms), GAVO & voluntary sector committee representatives	
	3. Publication of directory of voluntary sector organisations	Production of directory, to be launched at <i>One Beat</i> event  Updated web-based directory to be included on GAVO, CCBC and community planning websites	CCBC (Comms), GAVO & voluntary sector committee representatives	

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F) <u>Prosperous Caerphilly</u>	1. Joint delivery of community development across county borough <u>covering the new Community First cluster areas of Upper Rhymney Valley, Mid Valleys East, Mid Valleys West and the Caerphilly Basin.</u>	Joint working in supporting <u>Communities First Cluster Areas</u> , Area Steering Groups and voluntary sector organisations, community groups and community forums	Reports from CCBC (Economic Development, Policy), GAVO, Groundwork, ABHB	
	2. Training and Education Forum	Ensure Voluntary Sector participation and provide 12 month progress reports to Committee	CCBC (Economic Development)	

	<b>3. Joint support to set up community enterprise across borough</b>	Key areas are: <ul style="list-style-type: none"><li>• Training</li><li>• Funding</li><li>• Governing documents</li><li>• Work with Voluntary Sector on change</li></ul>	All Partners	
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**4. The Caerphilly Business Forum (CBF) sees its role being a conduit for the members and to work in our communities to promote employment, training, give business advice and assist Social Enterprises**

**The CBF will form a partnership with the Policy Unit, CCBC to raise awareness of the Equalities and Welsh Language Awareness Training to the CBF members.**

**The CBF is holding it's annual Caerphilly Business Awards on 22nd November, 2013 recognising and celebrating the best businesses in the county borough.**

**The CBF is actively recruiting businesses to join the Forum, giving a greater voice for the business community.**

**The CBF will support the Work Clubs through provision of support aimed at getting individuals work ready .**

**The CBF will provide mentors and business advice to assist Social Enterprises develop .**

**The CBF holds Private Sector meets the Youth Forum event and plan to roll that event out to Comprehensive schools. The CBF intends to offer advice and guidance to young people through the schools and the new Community First cluster areas on CVs, mock interviews to help young people gain employment with local companies.**

**The CBF are active supporters of the Caerphilly Passport Scheme and have already identified work placement and job opportunities for young people with Forum Members**

**Caerphilly Business Forum working together with the Voluntary Sector**

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
<b>G) <u>Healthier Caerphilly</u></b>	1. Neighbourhood Care Networks (NCN)	<p>1. Establish three Neighbourhood Care Networks to;</p> <ul style="list-style-type: none"> <li>• Bring together primary care practitioners and other community service providers to plan and deliver services on a sub locality basis</li> <li>• Agree priority areas for locality development and work towards a delegated budget for the management of community service</li> </ul>	ABHB to lead	
	2. Rhymney Integrated Health and Social Care Centre to enhance access to services in the north of the borough	Ensure Voluntary Sector participation including providing services at the Health & Social Care Centre and provide progress report	ABHB to lead on 12 month progress reports with contributions from GAVO and CCBC	
	3. Frailty Project	<p>Build upon existing core services such as primary care, homecare and district nursing</p> <p>Develop additional services to 'fill the gaps.'</p> <p>Work in a more coordinated and integrated way to ensure people experience a seamless experience</p>	ABHB and Social Services	
	4. Integrated Adult Mental Health Services	Implementation of Mental Health Strategy	Mental Health and Learning Disability Partnership Board, including ABHB and Social Services	

	<b>5. Learning Disability Services</b>	Implementation of the Learning Disability Strategy	Mental Health and Learning Disability Partnership Board including CCBC, GAVO, ABHB	
	<b>6. Advocacy Strategy (adult)</b>	Ensure Compact Partners' staff have access to information on the availability of provision in the borough and support to sign post to advocacy services across all agencies	CCBC, GAVO, ABHB	

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	7. Building Strong Bridges Project	<p>Action plan and network objectives to reflect the key themes in WAG (08)  <i>Designed to Add Value – a third dimension for One Wales.</i></p> <p><b><u>In addition to:</u></b></p> <p><b><u>Further develop and sustain a Voluntary Sector provider network and source representatives for engagement in joint planning</u></b></p> <p><b><u>Work with partners to plan and organise Voluntary Sector contributions to strategic planning &amp; the Single Integrated Plan priorities</u></b></p> <p><b><u>Organise and assist with the engagement and participation of communities and seldom heard groups</u></b></p> <p><b><u>Involve Voluntary Sector in development activity and consultations in relation to the commissioning agenda, procurement process, and practice improvement</u></b></p>	GAVO (Health and Social Care Co-ordinator)	

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	8. Health, Social Care & Well-Being Strategy 2011- 2014	To ensure Voluntary Sector Involvement in implementation of the Strategy	GAVO, ABHB, Social Services	
	9. Improvements to mental health services	Mental health services to work in partnership with the Voluntary Sector to promote the social inclusion of mental health service users within mainstream facilities and services.	CCBC (Adult Services), GAVO ABHB	.
	10. Tackling substance misuse	12 month progress reports on the delivery of the Substance Misuse Action & Communications Plan	Safer Caerphilly Community Safety Partnership, GAVO	
	11. Enhancing accessibility to transport.	Connect2 is currently providing bus services to rural areas and services to local industrial estates enabling people to access employment and employment opportunities.	CCBC to deliver service 'in house', working closely with voluntary sector partners and other organisations.  Report - Engineering Division -CCBC	
	12. Developing complementary role of voluntary sector transport schemes e.g. through GAVO and Phoenix	12 month progress reports on the provision of voluntary sector transport schemes.	GAVO	

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H) <u>Learning Caerphilly</u>	1. Improvements to Leisure Services	12 month report to be provided on improving facilities for Sports Associations and other voluntary sector groups	CCBC (Lifelong Learning and Leisure), GAVO	

	<b>2. Holiday scheme project</b>	12 month report to be provided on schemes within the borough	GAVO the lead with contributions from CCBC	
	<b>3 a. Adventure Play Open Access Provision</b>	<p>Maximise participation in Adventure Play and Creative Play</p> <p>Support and develop groups offering play opportunities including voluntary and community groups offering holiday provision</p> <p>Increase participation of children with disabilities into play provision across the borough</p>	GAVO and Education including Children & Young People's Partnership	
	<b>3 b. Creative Play Parent child Engagement</b>	<p>Maximise participation of families engaging through play locally</p> <p>Volunteer opportunities within projects</p> <p>Development of projects to become integral part of communities</p>	GAVO lead	
	<b>4. New Big Lottery Play Project</b>	Maximising Participation of Big Lottery play work team working in Newbridge, Pontllanfraith, Bargoed and Tir Y Berth offering play opportunities locally to children and young people	GAVO and Tri-County association.	



	<p><b>5 a. Caerphilly County Borough Play Strategy 2009-2014</b></p>	<p><b><u>Sustainability plan of local projects</u></b></p> <p>Roll out of risky play pilot, and delivery of training sessions to ensure confidence in using materials.</p> <p>Deliver 12 formal and informal play sessions across the borough.</p> <p>All actions within the Play Strategy will be reviewed regularly to monitor progress and evaluate the impact of initiatives. Quarterly written reports will be provided to Priority Outcome Group 3 within Children &amp; Young People Partnership</p> <p>Promote the Play Strategy through the publication of a simple guide which will outline its main aims and encourage groups to sign up to the values within it.</p>	<p>GAVO, Children and Young People's Partnership, CCBC (Lifelong Learning and Leisure)</p>	
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	<p><b>5 b. Inclusive Play Project</b></p>	<p>The number of disabled children we are able to provide support for.</p> <p>Play events for disabled children and their siblings will be delivered throughout the borough.</p> <p>‘Everyone Can Play’, inclusive play training, will be delivered by the Inclusive Play Officer.</p> <p>Work in partnership with play providers within the borough to ensure that they become more inclusive.</p> <p>Meet the targets for inclusion as stated in the Caerphilly County Borough Play Strategy.</p> <p><b><u>Referral and services for families through Team Around the Family (TAF)</u></b></p> <p>Launch the Inclusive Play tool kit.</p>	<p>GAVO and Children and Young Peoples’ Partnership</p>	
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	<p><b>6. Delivering community education</b></p>	<p>Partnership work with the Voluntary Sector to ensure a wide curriculum is available to all age groups. This is enhanced by the Caerphilly Festival planning group ,which includes voluntary organisations. This group actively plans learning activities throughout the year against assessed need within communities.</p> <p>A range of partners from the Voluntary Sector provide referrals to Genesis 2 and Bridges into Work (ESF projects) in order to secure additional support and educational and training opportunities for local people.</p>	<p>CCBC (Lifelong Learning and Leisure)</p> <p>Caerphilly Festival Planning Group</p> <p>Caerphilly Community Education</p>	
	<p><b>7. The County Borough Library Service through its 2009 to 2014 Development Plan recognises the important role that the Voluntary and Community Sectors should play in shaping the future provision of Public Library Services across the authority</b></p>	<p>Establish a working group of voluntary organisation representatives across the borough Library Service to investigate how the Voluntary and Community Sectors within the borough can play a more active role in the development, evaluation, and commissioning of Public Library Services to local residents</p>	<p>Caerphilly County Borough Library Services</p> <p>Voluntary Sector representatives (GAVO)</p>	

	<p><b>8.</b> Engagement and participation of the Voluntary Sector in the Children and Young People's Partnership and delivery of the Children and Young People's Plan</p>	<p>Election of voluntary sector representatives to CYPP groups</p> <p>Ensure Voluntary Sector participation/involvement</p>	<p>CCBC (Children and Young People's Partnership), GAVO</p>	
	<p><b>9.</b> Flying Start Initiative</p>	<p>To ensure Voluntary Sector participation/involvement</p>	<p>CCBC (CYPP) the lead with contributions from GAVO</p>	

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<b>I) <u>Greener Caerphilly</u></b>	1. Delivering on the 3 key working group areas of the LE partnership: <ul style="list-style-type: none"> <li>• LE Quality</li> <li>• Great Out Doors</li> <li>• Climate Change</li> </ul>	Ensure Voluntary Sector participation/Involvement on the 3 working groups. Six month progress report to be provided	CCBC Living Environment lead	
	2. Education for Sustainable Development beacon project	Ensure Voluntary Sector participation/Involvement. 12 month progress report to be provided	CCBC SD lead	
	3. Delivery on LE & SD work programme not already covered	12 month progress report on actions involving the Voluntary Sector and community groups	CCBC Living Environment & SD lead	
<b>J) 50+</b>	1. Involvement of Voluntary Sector in delivery of 50+ Positive Action Strategy	Working in partnership in raising and meeting the needs of people 50+ in the borough.  Maximising income work	GAVO Officers support with CCBC (development officer for older people)	

<p><b>K) Training</b></p>	<p>1. Provide training packages to meet needs of the Voluntary Sector and community groups across the borough</p> <p><u>2. To provide Equalities and Welsh Language Awareness Training in line with the Equality Act 2010 (Statutory Duties) (Wales) Regulations, to partner organisations under the Compact Agreement</u></p>	<p>12 month progress report on training</p> <p><b><u>12 month progress report on training provided</u></b></p>	<p>GAVO's learning and development team</p> <p><b><u>Policy Unit, CCBC</u></b></p>	
<p><b>L) Networking</b></p>	<p>1. <b><u>Facilitation of GAVO's Voluntary Sector Forums and networks:</u></b></p> <ul style="list-style-type: none"> <li><b><u>- Upper Rhymney Valley &amp; Mid Valleys West Forum</u></b></li> <li><b><u>-Caerphilly Basin &amp; Aber Valley Forum</u></b></li> <li><b><u>-Islwyn &amp; Mid Valleys East Forum</u></b></li> <li><b><u>-Health &amp; Social care Alliance</u></b></li> <li><b><u>-Volume Network</u></b></li> </ul>	<p>Forum/alliance meetings held per year.</p> <p>Actions from meetings circulated with key areas fed through to LSB</p>	<p>GAVO</p>	

<p>M) Safeguarding children and young people</p>	<p><b><u>1. Promote the involvement of the Voluntary Sector in the work of the South East Wales Safeguarding Children Board</u></b></p>	<p><b><u>GAVO to represent the Voluntary Sector on the new South East Wales Safeguarding Children Board from April 2013 and to continue to facilitate the Voluntary Sector safeguarding sub group that will be a standing consultation and advisory group</u></b></p>	<p><b><u>GAVO and South East Wales Safeguarding Children Board</u></b></p>	
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N) Engagement	1. To take forward the Local Service Board's Citizen Engagement Strategy	<p>To develop mechanisms for taking forward and implementing the LSB Citizen Engagement Strategy.</p> <p>Outcomes from multi-agency Working Group</p> <p>12 month progress report for Committee.</p> <p><b><u>Delivering on the actions in the LSB Engagement Strategy</u></b></p>	Comms, CCBC	



<p><b>O) Volunteering</b></p>	<p>1. To provide volunteering opportunities targeted to increase the involvement of <b><u>young people aged 14-25 years, and adults over 25</u></b></p> <p>2. To work alongside the Young Dragons project, whose aim is to offer volunteering opportunities and accreditation to young people in Wales through the uniformed services.</p> <p>3. To seek to provide volunteering opportunities for people referred via organisations such as Jobcentre Plus (JCP), Careers Wales, Want to Work and Community Work Clubs</p> <p>4. To provide an outreach volunteer service in JCP Offices and community venues across Wales</p> <p><b><u>5. To provide and oversee a befriending service at Ysbyty Ystrad Fawr initially on the stroke ward</u></b></p>	<p>To encourage organisations to offer volunteering opportunities aimed at 16-25 year olds &amp; <b><u>adults over 25</u></b></p> <p>To continue to forge links with Gwent Young Dragons group to help devise, develop and recruit new volunteer opportunities for volunteers aged 14-25</p> <p>To interview customers in order to establish volunteering interest. Contact organisations with view to a placement</p> <p>GAVO Volunteering Outreach Officer will continue to provide this service in conjunction with GAVO Volunteering Centre staff</p> <p><b><u>Recruit and support volunteers and provide relevant training. Provide and extend service to additional wards. Establish stimulating activities for the enjoyment and well-being of the patients</u></b></p>	<p>GAVO volunteering team</p> <p>GAVO volunteering Advisor</p> <p>GAVO volunteering team</p> <p>GAVO volunteering team</p> <p><b><u>GAVO Sunflower Project Co-ordinator</u></b></p>	
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<p>P) Procurement</p>	<p>1. Procurement Services are committed to ensuring that local businesses &amp; voluntary sector organisations are given every chance of success when tendering for goods, works and services.</p> <p>2. GAVO procurement activity</p>	<p>The department has a dedicated Supplier Relationship Officer, who is available to provide guidance and support to all organisations in relation to procurement processes, endeavouring to ensure more local organisations (whether private sector or voluntary sector) are successful in securing contracts with the Council following fair, clear and transparent procurement processes.</p> <p><b><u>To raise awareness of tendering opportunities and support organisations in the tendering process</u></b></p>	<p>CCBC Procurement</p> <p>GAVO (Health and Social Care Co-ordinator), &amp; <b><u>GAVO Economic Development Officer</u></b></p>	
<p><b><u>Q) Equalities, Welsh Language and Community Cohesion</u></b></p>	<p><b><u>1. The Compact partners are committed to ensuring that all of the agreed actions are undertaken in a fair and equitable manner, which respects the individual needs and circumstances of the people and organisations they deal with.</u></b></p> <p><b><u>2. The Compact Partners commit to working to make sure that various groups within the community treat each other with mutual respect to lessen the instances of hate crime and hate incidents.</u></b></p>	<p><b><u>Different statutory duties apply to the different Compact Partners but this cannot lead to a less equitable service provision under the Compact by any partner than would have been in place individually.</u></b></p> <p><b><u>Annual reports are required from organisations by both the Equalities and Human Rights Commission and the Welsh Language Commissioner's Office and must be published online by agreed dates. Achievements under the Compact can be included as relevant information in those reports.</u></b></p>	<p><u>Policy Unit, CCBC, Police, Aneurin Bevan Health Board, GAVO</u></p> <p><u>Partners to report on publication dates and relevant information.</u></p>	

